

**DEVIATION REQUEST FORM**

Deviation Request Number: \_\_\_\_\_

This form shall be used by the Design Professional to request a deviation from the Design Standards & Procedures and must be completed prior to the Bidding Phase. Please complete and return via email to the UI Design Project Manager.

Date: \_\_\_\_\_

Project Phase: \_\_\_\_\_  
(SD, DD, CD)

UI Project Name: \_\_\_\_\_

UI Project Number: \_\_\_\_\_ Owner's Design Project Manager: \_\_\_\_\_

Design Professional (DP): \_\_\_\_\_ DP Representative: \_\_\_\_\_  
(first and last name)

DP Email Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Design Standards Edition: \_\_\_\_\_ Section Number: \_\_\_\_\_ Page Number: \_\_\_\_\_

Description of Deviation: (attach additional page(s) as needed)

---

---

---

Justification for Deviation Request: (attach additional page(s) as needed) *Include Total Cost of Ownership Comparison*

---

---

---

Attachment List: \_\_\_\_\_ Total number of pages attached: \_\_\_\_\_UI Stakeholder (*vetted prior to submittal*): \_\_\_\_\_**Reviewed / Approved By:****Response Code: R&A – reviewed & approved, NA – not applicable, RAN – reviewed as noted, R&R – revise & resubmit, NR – not recommended**

1) _____ (Department Name) <hr/> Response	2) _____ (Department Name) <hr/> Response	3) _____ (Department Name) <hr/> Response	4) _____ (Department Name) <hr/> Response
<hr/> <hr/> <hr/> (Signature & Date)		<hr/> <hr/> <hr/> (Signature & Date)	
5) _____ (Department Name) <hr/> Response	6) _____ (Department Name) <hr/> Response	7) _____ (Department Name) <hr/> Response	8) _____ (Department Name) <hr/> Response
<hr/> <hr/> <hr/> (Signature & Date)		<hr/> <hr/> <hr/> (Signature & Date)	