



Facilities Management

Design & Construction

CHANGE REQUEST FORM

This form shall be used to request a change to the UI Design Standards & Procedures manual. Please complete and return via e-mail for further consideration:

Facilities Management – Design Standards & Procedures

Attn: Quality Management Team

200 USB

Iowa City, IA 52242

fm-dc-quality-mgmt@uiowa.edu

Requestor's First and Last Name:

Date:

Department Name: _____

Email address: _____ Phone: _____

Design Standards Edition: _____ Section Number: _____ Page Number: _____

Design Standards Edition: _____ Section Number: _____, age Number: _____

Change suggested:
Please use additional

Please use additional paper or the back of this form to provide as much detail as possible (if needed).

Justification:

Reviewed and Approved for Submittal by:

(Signature of Requestor Department's AD or Director)